



## Guidelines and procedures for enrolment management

### Faculty of AgriSciences

February 2015

#### 1 Introduction

The Faculty of AgriSciences aims to manage the student numbers as per the Faculty plan.

The student intake for new first year students in 2016 is set at 340 – this include Mainstream and Extended Degree Programme (EDP) students. As such, any student who meets the minimum programme requirements will be selected or placed on a waiting list in order not to exceed the enrollment target of 340 – this number include 270 Stellenbosch-campus students and 70 BAgric students at Elsenburg. The Faculty will accept up to 50 students for the EDP.

Student enrolment for the degrees BSc Conservation Ecology, BSc Food Science and BScAgric (Viticulture and Oenology, Oenology Specialized and Animal Sciences) will be actively managed. Strategically, the Faculty aims to increase the enrolment numbers for the programmes in Plant and Soil Sciences and in Forest and Wood Sciences.

For further information, refer to the Faculty Calendar, Volume 7, and the link, <http://www.sun.ac.za/english/Documents/Yearbooks/Current/AgriSciences.pdf>.

#### 2 Applications

Matriculated applicants must be in possession of a National Senior Certificate (NSC) or final results from the Independent Examinations Board (IEB) as certified by Umalusi, or, in the case of prospective students with other school qualifications, a matriculation exemption certificate issued by the South African Matriculation Board.

Students are required to apply for placement in the programmes, offered by the Faculty, by 30 June of the preceding year. Late applications will be accepted until 30 September, and selection will be dependent on the availability of places in the Faculty. Should the enrolment target be reached before 30 September, the Faculty reserves the right to move the closing date forward.

The first selection round for applications received by 30 June, will take place by the end of August. Late applications received until September 30, unless otherwise stated, and applications carried over from the first round of selection, will be considered during a second round of selections that will take place at the end of October.

Only fully completed applications, that meet the minimum requirements of the programme for which application is made, will be considered in the selection process.

#### 3 Admission

**Grade 12 learners:** In the case of prospective students who are still at school, Grade 11 results will be used for provisional admission.

**Matriculated applicants:** Grade 12 results will be used for provisional admission of prospective students who are no longer in school.

**'School of Tomorrow' applicants:** Admission of prospective students from the *School of Tomorrow* school system will be considered on their National Benchmark Test (NBT) results – in the case where a prospective student wrote the NSC examinations, the NSC results will be considered. A letter in this regard will be sent to these applicants.



**Other qualifications:** Applicants with international school qualifications must pass Mathematics, Chemistry and Physics (where applicable) at a comparable standard to the required NSC (Grade 12) level - Mathematics, Chemistry and Physics at IGSCE/GCSE/NSSC OL/O-level does not qualify for admission.

**NBT's:** The NBT's will be used to make informed decisions regarding selection of particular individuals, especially with regard to placement in the EDP. Students are advised to take the NBT's before the selection process.

### **3.1 Selection for admission to Mainstream Degree Programmes**

Applicants must meet the following requirements.

- An NSC as certified by Umalusi with admission to bachelor's degree studies, which means that a level of at least 4 (50%) in each of four subjects designated for university admission must be acquired.
- An aggregate of at least 60% (Life Orientation excluded).
- A Mathematics mark of at least 60%.
- The minimum admission requirements for the Mainstream Degree Programmes as set out at the link, <http://www.sun.ac.za/english/faculty/agri/Pages/Prospective-Students.aspx?TermStoreId=d4aca01e-c7ae-4dc1-b7b2-54492a41081c&TermSetId=189ca6f2-274c-428c-8a6c-d0ff0f52dec1&TermId=c14eaa76-ccd5-435e-99c5-7f78bbe54b9a>.

### **3.2 Selection for admission to the EDP**

Any student who is admitted to a mainstream programme may apply for admission to a relevant EDP. Based on school results and/or the results of any assessment or test, including the NBTs, prescribed by the University, a student may be advised or compelled by the Faculty to follow the EDP route.

Prospective students who were provisionally admitted to mainstream programmes based on Grade 11 results, but whose final NSC or IEB results do not meet the minimum requirements of the relevant programme, may submit a request for admission to an EDP.

## **4. Allocation of places**

Prospective students who meet the programme requirements, have an NSC / Grade 11 average of at least 60% and a Mathematics mark of at least 60%, will be selected for provisional admission to the chosen programme.

## **5. Selection Committee**

A selection committee comprising the Dean, the Faculty Manager, the Faculty Secretary and other representatives will meet to finalize all student selection criteria. The selection process and all related enquiries will be managed by the Faculty Secretary.